

Health and safety policy

This is the statement of general policy and arrangements for: <u>OMTech Services Limited</u>		
Lloyd Miller (Director) has overall and final responsibility for health and safety		
Lloyd Miller (Director) has day-to-day responsibility for ensuring this policy is put into practice		
Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (What are you going to do?)
Prevent accidents and cases of work-related ill health by managing the health and safety risks in the workplace	Lloyd Miller (Director)	Briefings/Inductions for all sites where works are being undertaken
Provide clear instructions and information, and adequate training, to ensure employees are competent to do their work	Lloyd Miller (Director)	Review at the start of each new Project / Regular feedback from Employees / Annual reviews
Engage and consult with employees on day-to-day health and safety conditions	Lloyd Miller (Director) James Raven (Director) Stephen Wheeler (Manager) Dan Camarda (Manager)	Face to face meetings / Start of shifts by Clients
Implement emergency procedures – evacuation in case of fire or other significant incident.	Lloyd Miller (Director)	As per specific site procedures set out during induction
Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances	Lloyd Miller (Director)	As per specific site procedures set out during induction

Signed: * (Employer)		Date:	08/06/2020
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Health and safety law poster is displayed at (location)	On each site maintained by the Client.
First-aid box is located:	One per site
Accident book is located:	Client accident book kept and managed by Client on site. OMTech Services Ltd. Master Accident Book kept at 59 Love Lane, Rayleigh Essex, SS67DL

Accidents and ill health at work reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <http://www.hse.gov.uk/riddor>
To get an interactive version of this template go to <http://www.hse.gov.uk/risk/risk-assessment-and-policy-template.doc>
Combined risk assessment and policy template published by the Health and Safety Executive 08/14